

The Kansas Board of EMS is dedicated to ensuring uniform standardized BLS psychomotor examinations.

We thank you for desiring to help us ensure the quality and integrity of this examination process.

The BLS exam is designed to assure protection of the public by measuring entry-level BLS knowledge and competencies.

Candidates serve as the lead team member as they complete a 15-minute patient management scenario during which they assess and care for one simulated patient, while directing the actions of one trained assistant.

Evaluation of the candidate is based on their ability to correctly provide and manage treatment of the patient and may include everything from Scene Size-up through Hand-off of the patient to the receiving facility.



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Preparing for Your Role as a BLS Examination Staff Member



Kansas Board of Emergency
Medical Services

Tel: 785-296-7296



BLS Exam Staffing

Each examination room is staffed by 1 exam facilitator, 1 assistant and 1 simulated patient.

All Exam Staff

Exam staff are required to be located in their assigned room throughout the scheduled examination. KBEMS or the SOEC must be notified of the need for breaks prior to leaving the examination area. Should the day include a meal break, exam staff will be notified by KBEMS or the SOEC when they must return to their station to facilitate completion of the remaining exams.

- Ensure personal understanding of the BLS Psychomotor Skills Examination Guidebook.
- Ensure Exam is conducted equally for all without discrimination due to race, color, national origin, religion, sex, gender, age, disability, or position within the EMS system.
- Ensure professional, unbiased, non-discriminatory evaluation of all candidates

Exam Facilitator Qualifications

- Must be currently certified EMS provider, or currently licensed professional nurse or other allied health professional with a minimum of 2 years experience, no pending disciplinary actions and no conflicts of interest associated with any candidate(s). **Primary instructors cannot be an Exam Facilitator at an exam site where their students are testing.**
- Must be fair, consistent and objective.
- Must provide thorough documentation of witnessed events.
- Must understand that there is more than 1 acceptable method to perform Patient Management
- Must understand that this is not the old examination process
- Must understand that Patient Management is not the old Patient Assessment component skill.

Exam Facilitator Responsibilities

Exam Facilitator responsibilities include:

- Read instructions, scenario and other information exactly as printed to every candidate
- Verbalize the candidate's identification number, date & time for recording by the video camera
- Monitor and record all performances on examination forms
- Ensure consistent presentation of all equipment, props, and moulage during the examination
- Coach/program simulated patient for the assigned station
- Maintain security of all examination material, equipment, supplies, and return to the KBEMS Rep at end of exam

EMT Assistants

Assistant responsibilities include:

- Must a certified EMT or higher
- Cannot be related to or biased towards any candidate being examined.
- Assistants will greet the candidate outside the candidate check-in area and introduce themselves.
- As a team, the assistant and candidate will enter the exam room.
- Assistants will don gloves prior to beginning each examination.
- Assistants will position themselves on the floor, either beside or across the patient from the candidate, throughout the examination.
- Any person selected as an assistant should not have mobility restrictions.

Simulated Patients

Simulated Patient responsibilities include:

- Must be clothed in shorts and tank top to facilitate application of moulaged injuries
- Cannot be related to the candidate examining or be biased towards the candidate being examined.
- Recommend certification at or above the EMT level, or other emergency healthcare professionals
- Must be capable of being able to effectively act out the role of a real patient in a similar out-of-hospital situation

Exam Facilitators, Assistants and Simulated Patients are crucial to the success of the BLS examination process. The Kansas Board of EMS and KBEMS staff extend our sincere Thanks to each and everyone who makes the commitment.

