

109-5-7c. Advanced emergency medical technician transition course approval.

(a) The transition course curriculum for the advanced emergency medical technician shall be pages 5 through 173 of the document titled "AEMT lesson plan," dated May 28, 2011, in the "AEMT instructor manual," published by the Kansas board of emergency medical services, excluding the "note" and the section titled "suggested student readings and reference material" on page 5 and any citations to these reference materials. The specified portion of the "AEMT lesson plan" is hereby adopted by reference.

(b) Each instructor-coordinator or training officer desiring to teach AEMT transition courses must have completed the following:

(1) The "EMR/EMT train the trainer course" as adopted by reference in K.A.R. 109-5-7a; and

(2) the "AEMT train the trainer course," dated August 6, 2010 and developed by the Friesen group of North Newton, Kansas, which is hereby adopted by reference.

(c) Each sponsoring organization shall submit to the executive director for approval a single-program continuing education application to conduct, through teaching or coordinating, or both, a transition module or an entire transition course.

(d) Each sponsoring organization shall meet the following requirements:

(1) Ensure that the curriculum meets the requirements specified in subsection (a);

(2) submit a complete application for single-program approval to the executive director at least 30 days before the requested transition course. A complete application shall include the following:

(A) The signature of the instructor-coordinator or training officer who meets the requirements of subsection (b) and is responsible for the coordination of the transition course;

(B) the signature of the identified sponsoring organization's medical director;

(C) a course schedule that includes the date and time of each transition course module or session, the title of each transition course topic, and the instructor for each transition course module or session; and

(D) assurance of use of the cognitive examination and psychomotor skills competency evaluation tools provided as part of the instructor manual for the transition course at the level of course to be taught;

(3) provide each student with a certificate of completion that includes the following:

(A) The name of the sponsoring organization;

(B) a statement that the transition course has been approved by the board;

(C) the title of the transition course module or entire transition course;

(D) the date and location of the transition course module or session;

(E) the amount of continuing education credit completed by the attendant for the transition course module or entire transition course;

(F) the board-assigned course identification number;

(G) the printed name and signature of the instructor-coordinator or training officer who meets the requirements specified in subsection (b) and is responsible for the coordination of the transition course; and

(H) the names of the primary instructor-coordinator (I-C), training officer (TO), and any person who provides teaching assistance including subject matter experts, lab assistants, clinical or field preceptors, and guest lecturers;

(4) provide a copy of all transition course rosters to the board office; and

(5) maintain the following records for at least five years:

(A) A copy of all documents required to be submitted with the application for single-program approval;

(B) a list of all persons used in the teaching of the course. The list shall include the name and credentials of the primary I-C, training officer, and any person who provides teaching assistance including subject matter experts, lab assistants, preceptors, and guest lecturers;

(C) student attendance records; and

(D) completed copies of student evaluations for each of the transition course modules or entire transition course.

(e) A subject matter expert may apply content taught by the subject matter expert during a transition course as content needed to complete the subject matter expert's transition course. For the purpose of this regulation, "subject matter expert" shall mean an individual who understands, articulates, and implements the best practices of emergency medical services.

(f) Upon request by the executive director, each sponsoring organization shall provide a copy of all transition course records. (Authorized by K.S.A. 65-6110, as amended by L. 2011, ch. 114, sec. 81, and K.S.A. 2010 Supp. 65-6111; implementing

K.S.A. 65-6110, as amended by L. 2011, ch. 114, sec. 81, K.S.A. 2010 Supp. 65-6111, and K.S.A. 2010 Supp. 65-6120, as amended by L. 2011, ch. 114, sec. 83; effective, T-109-2-10-12, February 10, 2012.)